

**SIERRA LOS PINOS PROPERTY OWNERS ASSOCIATION (SLPPOA)**

**REGISTRATION FOR VACATION RENTAL PROPERTY (VRP)**

In an effort to provide for and protect the rights and values of each and every individual property owner-member of SLPPOA, the Board has deemed it necessary that any Vacation Rental Property (VRP) be regulated to ensure that any such VRP will be compatible with the uses of surrounding property, currently allowed by Restrictive Covenants, and will not act to harm and alter those units in which they are located. To this end, this registration process has been established. Owners who wish to offer their property as a Vacation Rental shall **fully complete** this form and submit it on an annual basis, effective on the first day of January of each calendar year or, at a minimum, no less than thirty days prior to the proposed Vacation Rental. No fee shall be levied for this registration. Mail the completed form to 950 Forest Rd. 10, Jemez Springs, NM 87025.

VRP Owner(s) Information:

Name(s) \_\_\_\_\_

Physical address of property: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Unit number: \_\_\_\_\_ Lot number: \_\_\_\_\_

Property Manager Information: (Manager must reside within a maximum 25-mile radius of SLP.)

Name: \_\_\_\_\_

Physical address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Below is contact information for owners of properties adjacent to my VRP. The SLPPOA Board can make contact with these owners to determine if any concern regarding the proposed Vacation Rental may exist. Current contact information of the Property Manager may also be given to them.

Names of Adjacent Property Owners      Primary Phone      2nd Phone      Email Address

1.

2.

3.

I shall advise any potential Renters on parking on and inform them of the location of approved overflow parking, which I have previously identified and secured for this purpose. I shall further advise Renters no vehicles or trailers may be parked in any manner at any time that would block access, restrict traffic or in any way inhibit free movement of other vehicles on any SLPPOA road.

The maximum number of occupants allowed to stay within my VRP home at any one time shall be \_\_\_\_\_. This number has been determined by applying the standards as specified in Article VR8 of the applicable Policy. Based upon those same standards, the number of bedrooms totals \_\_\_\_\_.

I verify my VRP home shall have a minimum eight-pound-weight dry chemical fire extinguisher, that is in good working order, for use with A/B/C fire classifications, maintained at all times on the premises and that working smoke detectors shall be in place on each floor of my VRP home. I shall make known to any Tenants the location of the aforementioned fire extinguisher and provide them with a floor plan of the VRP home, which indicates potential escape routes from the home. I shall notify Renter or Tenants of any fire restrictions which may be in place during their stay at my VRP. I shall advise them that all fireworks of any kind at any time for any occasion are prohibited.

I shall ensure that any potential Renters, Tenants and/or Visitors will be in full compliance with all SLPPOA Covenants, Conditions and Restrictions, especially those as pertain to the specific VRP which has been previously identified in this permit. This VRP Policy includes details on operation of off-highway motor vehicles, noise limitations, supervision of minors and mentally-challenged adults, ground placement and maintenance of permitted open fires, discharge of firearms and other weapons, target practice with bows and arrows, vaccination requirements and consistent control of dogs, and proper disposal of any liquid or solid wastes. I understand that any issue which has been neither specifically nor fully addressed within the context of this Policy for VRP shall be deemed as covered by applicable Covenants, Conditions and Restrictions relative to the SLPPOA Bylaws.

### **VERIFICATION**

I affirm that I have reviewed, understand and agree with the contents of the foregoing instrument and that all information provided herein is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Property Owner (#1)

\_\_\_\_\_  
Signature of Property Owner (#2, if any)